



Event Participation - Request Form

Please type in your responses, save the form & and email it to michele@thegrilledcheesetruck.com.

START times: 12pm, 12:30pm, 1pm, 6pm, 6:30pm, 7pm or 10:30pm

CLOSED: on all major Holidays, Sundays & Mondays

Today's Date/Day:

EVENT NAME:

EVENT DATE & DAY:

TIME (2 hour time frame):

CONTRACT NAME:

(Must include Person's name who will be signing)

CONTACT NAME:

CONTACT NUMBER (Mobile/day of event):

ALTERNATE NUMBER(please specify):

ADDRESS (Billing):

ADDRESS (Event Location):

ANTICIPATED ATTENDANCE:

PARKING ARRANGEMENTS:

Truck Minimum Order Guarantees (based on a two hour time frame)

\$1000 for all Events (Tuesday - Thursday)

\$1000 for all Events ending before 9pm (Friday & Saturday)

\$1500 for events ending after 9pm (Friday & Saturday)

(15% non-refundable service charge & travel fees, if applicable, applies)

(please do not write below this line, for office use only)

___/___ Event day & date	sale:	\$ _____
I, P, C Event placed on TGCT™ Calendar	15%sc:	\$ _____
___/___ Contract & CC auth. Form sent ___cal.	9.75%tax:	\$ _____
___/___ Contract received (executed)	total:	\$ _____
___/___ Countersigned contract sent	travel:	\$ _____
___/___ Deposit received \$ _____ cal.	grand total:	\$ _____
___/___ Paid in Full, Balance due: \$ _____ cal.		

CC on File: YES or NO

___/___ Details --> Event Contact & Truck Manager: _____

circle all that apply: Private / Open to Public / Twitter / Blog

___/___ Notify Website/Pertinent staff, Special Notes: _____

___/___ Event follow up: _____

15% Service Charge: \$ _____ \$ _____